



## **PURCHASING DIVISION**

**November 15, 2018**

**TO: All Bidders**

### **ADDENDUM NO. 1**

#### **Durham County Judicial Building Annex Renovation (IFB 19-015)**

This **ADDENDUM No.1** forms part of Durham County's Invitation for Bids (IFB 19-015) – Durham County Judicial Building Annex Renovation. All other requirements of the original Specifications remain in effect in their respective order. Receipt of this Addendum must be acknowledged on the Bid Form included in the original bid document.

1. Bids are due by 2:00 P.M., Eastern Time on December 6, 2018.
2. The last date for submitting questions regarding this project is November 26, 2018 by 3:00 P.M., Eastern Time.
3. A Pre-Bid Conference and Site Visit were held on November 13, 2018 at 10:00 A.M., Eastern Time. The list of attendees is included in this Addendum.
4. Attached are Minutes from the Pre-Bid Conference/Site Visit along with additional information/clarifications from RND Architects regarding this project

Should you have any questions regarding this Addendum, please give us a call.

Sincerely,

**Hilda W. Williams**

**RND Architects**

Tel. No. 919.490.1266

Hilda W. Williams  
Senior Procurement Specialist  
919.560.0054

**Project Name:** Durham County Justice Building Annex Renovation  
**Project No.:** RND #1721  
**Client ID No.:** # IFB No. 19-015  
**Meeting Date:** November 13, 2018  
**Location:** Durham County Environmental and Engineering  
201 E. Main Street, Fifth Floor, Durham, North Carolina 27701

**Agenda Items:**

1. Introductions
  - a. Durham County Project Manager: Linda Salguero, AIA
  - b. RND Architects – Project Manager: Glenn Parks, AIA
  - c. Durham County Purchasing, Hilda W. Williams, Senior Procurement Specialist
2. Pre-Bid Conference attendee sign-in sheet is included in this Addendum.
3. Instructions to Bidders
  - a. All questions from bidders must be emailed to [purchasinggroup@dconc.gov](mailto:purchasinggroup@dconc.gov) not later than Monday, November 26, 2018 by 3:00 P.M. Eastern Time.
  - b. Bidder questions clarified at the Pre-Bid Meeting will be included in the next Addendum. All Addenda will be posted on bid document (RND sharefile) website and the Durham County's eBid System utilizing the following link:  
<http://www.dconc.gov/government/departments-f-z/finance/bid-opportunities>.
  - c. Bids are due no later than 2:00 P.M. Eastern Time on Thursday, December 6, 2018. Bids are to be delivered to Durham County Purchasing, Durham County Administrative Complex, 200 East Main Street, 4<sup>th</sup> Floor, Durham, North Carolina.
  - d. Bids are due no later than by **2:00 on Thursday, December 6, 2018**, to be delivered to the Durham County Purchasing Conference Room, Durham County Administrative Complex, 200 East Main Street, 4<sup>th</sup> Floor, Durham, North Carolina.
  - e. Bid amounts must be written in words and numbers.
  - f. Bids will be evaluated, and the Contract will be awarded in accordance with statutory public contract requirements as supplemented or altered by the Minority Women Business Enterprise Utilization Ordinance of the County of Durham (MWBE).
  - g. Per Instructions to Bidders, Page 9, Item 12, the successful Bidder, upon award of the Contract, shall furnish a Performance Bond in an amount equal to one hundred percent (100%) of the Contract Price. Per Instructions to Bidders, Page 9, Item 13, The successful Bidder, upon award of the Contract, shall furnish a Payment Bond in an amount equal to one hundred percent (100%) of the Contract Price.



building during the time period starting October 15, 2019 through November 6, 2019. If needed, work on the second and third floor spaces may resume on November 7, 2019.

10. Building permit and Certificate of Appropriateness (Historic Preservation-Planning Approval) will be submitted during the bidding process. The General Contractor will pay Building Permit fee on picking up approved permit.
11. Anticipated Sequence of Construction
  - a. Receive bids on Thursday, December 6, 2018 by 2:00 pm
  - b. Anticipated Notice to Proceed January 7th, 2019
  - c. Begin Commissioning August 19, 2019
  - d. Substantial Completion Monday, August 26, 2019
  - e. Owner Occupation –no later than Sunday, September 1, 2019
12. The owner is seeking Certification level in the US Green Building Council's Leadership in Energy and Environmental Design, LEED version 4 Interiors, program. A checklist and related information describing the contractual specifications is included in the Project Manual.
13. Non-proprietary controls for the Elevator specifications will be described in a future addendum.
14. Questions/Other Items
  - a. Item: Are the allowed construction work hours 7:00am to 7:00pm only weekdays?  
Answer: Monday – Friday, 7:00 A.M. to 7:00 P.M.
  - b. Item: Will Board of Elections continue to occupy space during construction?  
Answer: The Board of Elections' furniture and materials may continue to be stored in locations on the first and basement floors. Access to any locked rooms on these floors requires a written request for access to the owner a minimum of 72 hours prior to time needed.

END OF MEETING MINUTES.