



**ADDENDUM NO. 1**

**DATE: 2-18-2020**

**TO: ALL BIDDERS**  
**FROM: JKF ARCHITECTURE**  
**RE: SBI BUILDING #16 RENOVATION**  
**SCO ID# 13-10728-02A**  
Project No. 2014-14

The following corrections, clarifications, or supplemental information is to be incorporated into the Contractor(s) bid to perform the Work:

**CHANGES TO DRAWINGS:**

1. None.

**CLARIFICATIONS:**

1. See attached Minutes of Pre-Bid Meeting of February 12, 2020 (7 Pages).
2. The **Bid Date** for the Project is changed to Tuesday, April 14, 2020 at 3:00. No change in location.
3. Building #16 will be available for viewing by interested Bidders on Wednesday, April 1, 2020, from 10:00 AM to 12:00 PM.

**CHANGES TO SPECIFICATIONS**

1. None.

**END OF ADDENDUM NO. 1 (TOTAL NUMBER OF PAGES = 7)**

Attachments:

1. As Noted

xc:

- All Bidders
- Chris Ivers
- Steve Campbell, PE
- Mark Roy, PE
- Todd Daugherty

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**Minutes of Pre-Bid Meeting:**

**Meeting Date:** February 12, 2020  
**Location:** SBI Campus Building #16- ICP Office  
**RE:** **SBI Building #16 Renovation**  
**SCO ID# 13-10728-02A**  
**JKF Project No.:** 2014-14  
**Date Prepared:** February 12, 2020  
**Attendees:** See attached Sign-in Sheet

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**Discussion:**

- 1) John K. Farkas, AIA (JKF) of JKF Architecture provided introductions and conducted the Pre-Bid Conference. Owner's representatives included Chris Ivers, Capitol Projects Coordinator.
- 2) JKF noted this was not a Mandatory Pre-Bid Conference for Bidders.
- 3) JKF is a proprietary alternate listed for the project. Siemens Building Technologies is preferred alternate for building controls. Opened floor for comments or objections. There were none. This portion of the meeting was closed.
- 4) Will close the bidding at the front lobby of 2020 Yonkers at 2:00 PM than proceed to the conference room to open bids. If you mail your bids than mail them to **4216 Mail Service Center, Raleigh, NC 27699-4216**, to the attention of Chris Ivers.
- 5) **JKF noted that plans and specs are available through JKF Architecture and that you will need to pay the \$300 refundable deposit in order to be on the official bidders list. Please register with the Architect to insure you receive all addenda directly from JKF Architecture. Registered bidders receive first priority over Plan Rooms.**
- 6) JKF reviewed Notice to Bidders, Form OC-15 Instructions to Bidders and General Conditions of the Contract, Supplementary Conditions including Liquidated Damage requirements, Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts.
  - a) Attendees were advised to review all MBE requirements and expectations as well as the proper bid documents to be submitted with Bid.
  - b) Bidders shall review the Contract documents for cancellation clauses for insurance required by the State of North Carolina without exception. They are noted in the General Conditions.
- 7) JKF reviewed the Summary of Work, Section 01100. JKF noted there is a separate Hazardous Materials Abatement Contract in progress that will be completed prior to Notice to Proceed for this project. The exception is that Contract will remove ACM from steam piping in crawlspace during the renovation of the building. Contractor for renovation will coordinate this removal with abatement Contractor.
- 8) JKF reviewed Unit Pricing Section.
- 9) JKF reviewed Alternate Bids Section.

ARCHITECTURE  
PLANNING  
DESIGN

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- 10) JKF reviewed Form of Proposal. Noted Bidders must complete all information required on the forms and properly execute the document. Read the complete requirements noted on the Bid Form for Minority Participation requirements and the forms that are to be submitted. Reviewed all the MBE Forms included in the Manual. WMBE goal is 10%.
- 11) JKF review the Bid Bond, Form of Construction Contract draft, and Sales Tax Forms. Must submit State Bid Bond with Bids. DO NOT use AIA Bid Bonds.
- 12) JKF noted this the AHJ is the NC State Construction Office. State Construction Office will be the monitor for the project. Contractors should be familiar with SCO project inspection procedures and requirements. Contractors pay all fees for the project per General Conditions.
- 13) JKF noted that all questions shall be directed to his attention. E-mails are acceptable. JKF's e-mail is [jkf@jkf-arch.com](mailto:jkf@jkf-arch.com). Fax is 252-355-0216. All questions are to be submitted in writing.
- 14) JKF noted there are no restrictions on working on the site other than those listed in the Contract Documents. Contractors will be issues access cards for weekend work.
- 15) JKF requested contractors submit any and all questions to JKF no later than end of business Wednesday, February 19, 2020 by 10:00 AM.
- 16) JKF noted contractors shall not visit the site without scheduling an appointment. Visitation will be subject to the Owner's availability and occupancy. Can contact Chris Ivers at 919-516-3517. Chris will be on-site 9:00-11:00 this Friday, February 14<sup>th</sup> for bidders to walk-through. Do not address any questions to Mr. Ivers.
- 17) Discussed base bid duration. There were no comments or concerns.
- 18) A list of attendees will be attached to the minutes of this meeting.
- 19) Bidding Questions:
  - a) Clarification on steam piping removal in crawlspace in conjunction with ACM removal? JKF will advise in Addendum if clarification needed.
  - b) Roofing material ACM? JKF will advise in Addendum if clarification needed.
  - c) AISC Certification is required for the steel. Is this really required? JKF will advise in Addendum.
  - d) Drawings say Notifier is an Owner preferred alternate. Is that true? JKF will advise in Addendum if clarification needed.
  - e) Can we provide Hazardous Material and lead paint abatement report? JKF will advise in Addendum if clarification needed.
- 20) Adjourned to walk-through of building.

We believe the foregoing to be an accurate summary of discussions and related decisions. We would appreciate formal, written notification of exceptions to this record within seven (7) days of its release. Failing such notification, we will consider these minutes a matter of record.

Respectfully submitted,



John K. Farkas, AIA LEED-AP  
Principal/ Project Architect

FEBRUARY 12, 2020  
SBI #16 RENOVATION  
PAGE 3

XC:

- Chris Ivers
- Todd Daughtry
- Britt Wester
- Todd Daugherty
- Steve Campbell, PE
- All Bidders
- Latif Kaid, PE SCO
- Plan Rooms

Attach:

- Sign-in Sheet

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